



*Nueces County Appraisal District
201 N. Chaparral, Ste. 206
Corpus Christi, Texas 78401-2503*

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The Nueces County Appraisal District Board of Directors held a Regular Meeting on Wednesday, February 8, 2017 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

REGULAR MEETING

1. Invocation

The invocation was led by Irene Lugo

2. Pledge of Allegiance

The Pledge of Allegiance was led by Board of Directors

3. Roll Call of the Board of Directors

DIRECTORS:

John Valls, Chairman	<u>Present</u>	Ramiro Canales, Chief Appraiser	<u>Present</u>
Greg Smith, Vice-Chairman	<u>Absent</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Secretary	<u>Absent</u>	Tom Wheat, General Counsel	<u>Present</u>
Robert Adler	<u>Present</u>	Robert Maupin, TLO	<u>Present</u>
Eugene Bouligny	<u>Present</u>		
Jerry Garcia	<u>Present</u>		
Leo Gonzalez	<u>Present</u>		
Rex A. Kinnison	<u>Present</u>		
Kevin Kieschnick, Ex-Officio	<u>Present</u>		

4. Call to Order and Determination of a Quorum. The meeting of the Nueces County Appraisal District Board of Directors will be called to order at 9:03 A.M. and let the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

❖ Kevin Kieschnick's votes are advisory only

5. PUBLIC COMMENT

No visitors or comments from the audience

6. EXECUTION OF STATEMENT OF ELECTED/APPOINTED OFFICER

Mr. Wheat went over the affidavit with Mr. Leo Gonzalez

7. SWEARING IN OF BOARD MEMBER

Mr. Valls administered the oath of Mr. Leo Gonzalez, representing Place 6.

8. DISCUSSION AND/OR ACTION, CONSENT AGENDA:

Chair entertains motion on the consent agenda. Mr. Garcia made motion to approve the consent agenda. Mr. Bouligny seconded the motion. Motion passed unanimously.

- a) Approval of the minutes of the January 2017 Regular Meeting.
- b) Approval of the February 2017 litigation report
- c) Approval of the January 2017 disbursements

9. PRESENTATION AND DISCUSSION ON AED (AUTOMATED EXTERNAL DEFIBRILLATOR)

Elias Sissamis, Manager of Administration explained that this is an information item and to obtain Board feedback. An issue occurred on site last year involving a taxpayer who experienced heart issues that required medical attention. A member of the public, an EMT, happened to be on property and administered CPR until an ambulance arrived. The taxpayer subsequently requested that the district consider having heart defibrillators on site. Captain Ruiz from Fire House Station #1 gave a presentation about defibrillators and said that Return of Spontaneous Circulation (ROSC) occurs in 7-12% of people nationwide who experience a "Code 1". Captain Ruiz explained that the best outcomes are when defibrillators are available since the longer it takes to receive medical attention, the less chances the person has to recover. The board of directors agreed that it is important to have defibrillator on site. Staff will implement the program internally.



10. DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF THE APPRAISAL DISTRICT'S 4TH QUARTER 2016 INVESTMENT REPORT

Elias Sissamis, Manager of Administration gave the District's investment report as required by the Texas Public Funds Investment Act for the period from October through December 2016. For the quarter, the district had an average of \$2.87 million to invest. 45% of which was maintained in the District's bank accounts and 55% in TexPool. The bank account earned \$71 of interest plus a savings of \$748 on bank fees earned on those deposits. TexPool earned \$1,281 of interest for the quarter. Over all combined portfolio earned \$2,100 per quarter, translating into .29% yield compared to the policy benchmark of .43%, which is the U.S. Treasury Bill.

Mr. Bouligny asked staff to consider Treasury Inflation Proactive Securities (TIPS) that are issued by the United States government. These securities earn a slightly lower rate than the T-Bills, but at the end of pay off period whatever the inflation was set at is the return. Mr. Kinnison motion to approve the appraisal district's 4th quarter 2016 investment. Mr. Kieschnick seconded the motion. Motion passed unanimously.

11. DISCUSSION AND/OR ACTION RELATED TO THE INVESTMENT POLICY FOR 2017

Elias Sissamis, Manager of Administration went over the 2017 Investment Policy. There are no changes to the policy and it applies to all District funds except for the TCDRS retirement funds. Motion was made by Mr. Garcia to approve investment policy for 2017. Mr. Kieschnick seconded the motion. Motion passed unanimously.

12. DISCUSSION AND/OR ACTION RELATED TO THE 2017 APPRAISAL NOTICES PURSUANT TO 25.19 OF THE TEXAS PROPERTY TAX CODE

Mr. Canales requested Board feedback on whether to mail annual appraisal notices to all property owners. In more recent years, appraisal notices have been mailed to all property owners as opposed to the previous practice of sending them only to accounts that had changes during the year. Mr. Bouligny motioned to approve sending appraisal notices to all property owners. Mr. Kieschnick seconded the motion. Motion passed unanimously.

13. MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074

The board went into close executive meeting at 9:34 A.M.

14. DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION

The board returned to open session at 10:08 A.M. No action taken.



15. TAXPAYER LIAISON OFFICER'S REPORT

Mr. Maupin reported that an auxiliary board member resigned. He would like to meet with Administrative Judge to resolve couple of problems on members resigning and replacing a new member.

16. CHIEF APPRAISER'S REPORT

Mr Canales reported that approximately 18,000 renditions for personal property s have been mailed out and staff have been receiving feedback. Mr. Cenci reported on the MAPS (Methods and Assistance Program) the Comptroller's bi-annual review of our procedures on our governance and taxpayer assistance, operating procedures and the appraisal standards. Mr. Buddy Breivogel is the comptroller's reviewer, 95% of items were provided with other outstanding items to be submitted. Staff will be going to the TAAD Conference February 19-22, 2017. Plans to redesign the for 3rd floor training room is ongoing.

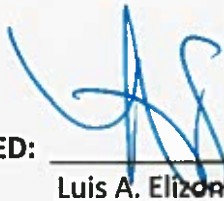
17. SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA

There were no suggested items for the next meeting.

18. ADJOURNMENT

Meeting was adjourned at 10:17 A.M.

SIGNED: _____



Luis A. Elizondo, Secretary

