



Nueces County Appraisal District  
201 N. Chaparral, Ste. 206  
Corpus Christi, Texas 78401-2503

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The Nueces County Appraisal District Board of Directors held a Regular Meeting on Wednesday, August 10, 2016 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

## REGULAR MEETING

### 1. Invocation

The invocation was led by Irene Lugo

### 2. Pledge of Allegiance

The Pledge of Allegiance was led by Board of Directors

### 3. Roll Call of the Board of Directors

#### DIRECTORS:

John Valls, Chairman	<u>Present</u>	Ramiro Canales, Chief Appraiser	<u>Present</u>
Greg Smith, Vice-Chairman	<u>Present</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Secretary	<u>Present</u>	Tom Wheat, General Counsel	<u>Present</u>
Robert Adler	<u>Present</u>	Robert Maupin, TLO	<u>Present</u>
Eugene Bouligny	<u>Present</u>		
Jerry Garcia	<u>Present</u>		
Lisa Carter Hunt	<u>Absent</u>		
Kevin Kieschnick, Ex-Officio	<u>Absent</u>		
Rex A. Kinnison	<u>Present</u>		

**4. Call to Order and Determination of a Quorum.** The meeting of the Nueces County Appraisal District Board of Directors will be called to order at 9:03 A.M. and let the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

### 5. PUBLIC COMMENT

No visitors or comments from the audience

❖ Kevin Kieschnick's votes are advisory only

**6. DISCUSSION AND/OR ACTION, CONSENT AGENDA:**

Chair entertain motion on the consent agenda. Mr. Smith made motion to approve the consent agenda. Mr. Elizondo seconded the motion. Motion passed unanimously.

- a) Approval of the minutes of the July 2016 Regular Meeting.
- b) Approval of the minutes of the July 2016 Public Hearing Meeting
- c) Approval of the August 2016 litigation report
- d) Approval of the July 2016 disbursements

**7. PRESENTATION BY ARB CHAIRPERSON**

Mr. Rex A. Kinnison arrived at 9:12 A.M.

Ms. Williams, ARB Chairperson congratulated Cathy Flanagan, ARB coordinator on her retirement and for all the help that she received. Ms. Williams informed the board that at the end of December 2016 six of the board members terms will expire along with the auxiliary members they have four that expire at the end of December 2016 and the other two in December of 2017. Mss. Williams would like to request that the odd numbered placed by filled by individuals whose terms will expire in odd numbered years due to experience.

Ms. Williams was notified that the six members that term expires at the end of 2016 be considered for reappointment and also the auxiliary members. The applications will be presented in August to NCAD for vetting and forwarding to Judge Longoria for consideration.

**8. DISCUSSION AND/OR ACTION RELATED TO THE 2016 2<sup>ND</sup> QUARTER INVESTMENT REPORT**

Ms. Garcia, Manager of Administration gave the 2<sup>nd</sup> quarter 2016 investment portfolio was an average of 2.15 million dollars of which 28% was at Frost Bank and 72% was at TexPool. We earned \$1,951 of which \$690 was of fee savings and \$1,200 was of interest earned from Frost and TexPool compared to our return of investment of the three month T Bill which is our benchmark. Our return investment was at 0.36% compared to the T Bill of 0.26%. Our investment policy required Fost Bank to have collateral of 102% over the balance average minus FDIC was thirty seven thousand and bank pledge collateral of an access of three million dollars we are sufficient collateralized.

**9. DISCUSSTION AND/OR ACTION APPROVAL OF THE 2017 BUDGET**

Mr. Canales discuss the budget with several entities and were in line to approve the budget depending what the board elects to do. The last discuss was with CCISD Mr. Wheat and Mr. Canales made a presentation as to why the district is having litigation fund. Mr. Wheat explain and how it was going to be disbursed. The litigation fund is set by a committee Mr. Smith, Mr. Bouligny and Mr. Kinnison and guide line have been set as to how monies will be Disburse. Mr. Smith gave report on the Ad Hoc committee and several recommendations were



presented to the board. Create a standing litigation sub-committee three members approve by the chair. The funds primary goal properties greater than one hundred million dollars but have the discretion to review all accounts. The fund balance account not to exceed two million dollars and all expenditures are to be reviewed by the sub-committee out of the fund and then go to the board for approval. The sub-committee will make recommendations to the board that counsel for expenditures out of this fund will be recommended by the sub-committee with the appraisal district counsel recommendations of outside counsel and expertise to the sub-committee and then make recommendations to the board. This fund will be for outside uses. The Chair entertains motion on the 2017 budget. Mr. Smith made motion to approve 2017 budget as written. Mr. Bouligny seconded the motion. Motion passed unanimously. The chair would like to reiterate on item #9 the intent of the chair at his discretion to move the Ad Hoc litigation committee to a permanent standing committee with the existing committee members of Mr. Bouligny, Mr. Kinnison and to be chaired by Mr. Smith.

**10. MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074**

No items for executive session.

**11. DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION**

No items to discuss

**12. TAXPAYER LIAISON OFFICER'S REPORT**

No comments, suggestions or complaints. Appraisal Review Board at the end of June 979 hearings were heard. The end number for July was 2399 and 1,420 hearings were heard 8 days before certification. Twelve members have submitted their applications including present members of the ARB. Fourteen others that has submitted personal resumes for applications for the ARB. September 15<sup>th</sup> is the last day to submit applications. Mr. Maupin and Mr. Wheat are working on back ground check and are trying to get to judge so he can have enough time. All new members will have to go through interview before application can be submitted to Mr. Wheat. The interview will give them a complete idea of what is required of an ARB member and a survey of the facilities that we have including their compensation. In addition there is five questions in the certification of the interview that they will answer which the judge can use to make a decision.

**13. CHIEF APPRAISER'S REPORT**

The status of the certification of appraisal roll has been complete as of July 25<sup>th</sup>. Conferences are coming up if any member wants to go to let us know. Mr. Canales would like to commend Ms. Sue Williams for a job well done and the rest of the ARB. September meeting we will have the reappraisal plan as to what would be the outline for the next two years appraisal processes.



14. **SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA**

Legal Counsel Contract

15. **ADJOURNMENT**

Board of Directors meeting was adjourned at 9:42 A.M.



SIGNED:

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Luis A. Elizondo, Secretary

