



Nueces County Appraisal District
201 N. Chaparral, Ste. 206
Corpus Christi, Texas 78401-2503

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The Nueces County Appraisal District Board of Directors held a Regular Meeting on Wednesday, February 11, 2015 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

REGULAR MEETING

1. Invocation

The invocation was led by Mr. Ken Combs.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Board of Directors

3. Roll Call of the Board of Directors

DIRECTORS:

| | | | |
|---------------------------------|----------------|-------------------------------------|----------------|
| Jerry Garcia, Chairman | <u>Present</u> | Ramiro Canales, Chief Appraiser | <u>Present</u> |
| Luis A. Elizondo, Vice-Chairman | <u>Absent</u> | Robert Cenci, Asst. Chief Appraiser | <u>Present</u> |
| Jose J. Guzman, Secretary | <u>Present</u> | Tom Wheat, General Counsel | <u>Present</u> |
| Robert Adler | <u>Present</u> | | |
| John Valls | <u>Present</u> | | |
| Kim Johnson | <u>Absent</u> | | |
| Kevin Kieschnick | <u>Present</u> | | |
| Eugene Bouligny | <u>Present</u> | | |
| Greg Smith | <u>Present</u> | | |

4. **Call to Order and Determination of a Quorum.** The meeting of the Nueces County Appraisal District Board of Directors will be called to order at 9:03 A.M. and let the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

5. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS:

No visitors or comments from the audience.

Mr. John Valls arrived at 9:05 a.m.

6. DISCUSSION AND/OR ACTION:

- a) Approval of the January 14, 2015 Regular meeting minutes;
Motion was made by Mr. Guzman Mr. Smith seconded the motion. Motion passed unanimously.
- b) Approval of the January 2015 Litigation Report;
Motion was made by Mr. Valls Mr. Guzman seconded the motion. Motion passed unanimously.
- c) Approval of the January 2015 Disbursements;
Motion was made by Mr. Guzman Mr. Adler seconded the motion. Motion passed unanimously.

7. DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF THE APPRAISAL DISTRICT'S 2014 4TH QUARTER INVESTMENT REPORT.

Ms. Sandra Garcia, Manager of Administration reported that the quarter operating funds were held in two investment categories. Frost Bank has 42% of the portfolio invested in checking accounts and the remaining 58% in TexPool. Average portfolio for the quarter is \$3.163 million and earned \$825, which represents a return on investment of .10% compared to the benchmark of .02% (average 3 months U.S. Treasury Bill). Frost has pledge collateral of \$2.8 million which is 277% versus our investment policy requirements of 102%. TexPool return investment of \$126 for the quarter an average of 0.03%.

Mr. Kevin Kieschnick arrived at 9:10 a.m. and was sworn in as a Member of the Board of Directors.

Motion was made by Mr. Guzman Mr. Valls seconded the motion. Motion was passed unanimously.

8. DISCUSSION AND/OR ACTION RELATED TO THE BOARD OF DIRECTOR'S APPROVAL OF CHIEF APPRAISER APPOINTMENT OF THE AGRICULTURAL ADVISORY BOARD MEMBERS.

Mr. Canales, Chief Appraiser, appointed the Agricultural Advisory Board Members



a total of six appointees. Motion was made by Mr. Smith Mr. Adler seconded the motion. Motion passed unanimously.

9. DISCUSSION AND/OR ACTION RELATED TO 2015 APPRAISAL NOTICES PURSUANT SECTION 25.19 PROPERTY TAX CODE.

Mr. Canales, Chief Appraiser requested direction from the board as to whether appraisal notices will be mailed out to all taxpayers. The amount of notices that will be mailed is approximately 170,000. Mr. Kieschnick makes motion to send 2015 appraisal notices to all taxpayers. Mr. Guzman seconded the motion. Motion passed unanimously.

10. DISCUSSION AND/OR ACTION RELATED TO EXTENDING CONTRACT FOR PRINTING AND MAILING 2015 APPRAISAL NOTICES.

Ms. Sandra Garcia, Manager of Administration, requested that the board extend the contract for the printing and mailing of 2015 Appraisal notices. Ms. Garcia advised the board that next year bids will have to go out for the printing contract. Motion was made by Mr. Guzman to approve the extended contract for printing and mailing 2015 appraisal notices. Mr. Adler seconded the motion. Motion passed unanimously.

11. DISCUSSION AND/OR ACTION RELATED TO STAGGERING THE TERMS OF THE AUXILIARY MEMBERS OF THE APPRAISAL REVIEW BOARD.

Mr. Ken Combs, Taxpayer Liaison Officer, presented to the board a list of four auxiliary Members Reynaldo Dominguez, Manuel Garza, Larry Olivarez, and Raquel Zepeda were appointed by Judge Galvan but were not assigned terms. Mr. Combs is asking the board to appoint two members for a one year term and two for a two year term. The Board appointed Larry Olivarez and Reynaldo Dominguez to a one year term and Manuel Garza and Raquel Zepeda to a two year term. Motion was made by Mr. Kieschnick for the staggering terms of the auxiliary members of the Appraisal Review Board. Mr. Valls seconded the motion. Motion passed unanimously.

12. MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.072:

Board members went into executive close session at 9:33 a.m.

13. DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION.

Board members return into open session.
No action taken



14. TAXPAYER LIAISON OFFICER'S REPORT.

Mr. Combs, TLO Taxpayer Liaison Officer, reported that there were no complaints. Judge Galvan appointed two new ARB members Alicia Benavidez and Robert Gerlach and four auxiliary members. The State Comptroller has completed the analysis of the state survey. Mr. Combs presented to the board the results of the survey. Mr. Smith stated the Nueces ARB is performing substantially better than state wide average. Mr. Combs informed the board that Judge Galvan retired from his administrative position and Judge Nanette Hasette was appointed.

15. CHIEF APPRAISER'S REPORT.

TAAD conference will be from Sunday through Wednesday. The third floor is progressing and permits were in place. Property study value will be discussed on next meeting. Driveways new formula will be implemented with Residential real Estate Department.

16. SUGGESTION ITEMS FOR NEXT REGULAR MEETING AGENDA.

Legislative items

17. ADJOURNMENT.

Motion was made by Mr. Guzman to adjourn. Mr. Adler seconded the motion. Motion was passed unanimously. Meeting adjourned.

SIGNED:


Jose J. Guzman, Secretary

