



Nueces County Appraisal District  
201 N. Chaparral, Ste. 206  
Corpus Christi, Texas 78401-2503

**Ramiro "Ronnie" Canales**  
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The Nueces County Appraisal District Board of Directors held a Regular Meeting on Wednesday, December 10, 2014 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

## REGULAR MEETING

### 1. Invocation

The invocation was led by Mr. Ken Combs.

### 2. Pledge of Allegiance

The Pledge of Allegiance was led by Board of Directors

### 3. Roll Call of the Board of Directors

#### DIRECTORS:

Jerry Garcia, Chairman	<u>Present</u>	Ramiro Canales, Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Vice-Chairman	<u>Absent</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Jose J. Guzman, Secretary	<u>Present</u>	Tom Wheat, General Counsel	<u>Present</u>
Robert Adler	<u>Present</u>		
John Valls	<u>Present</u>		
Kim Johnson	<u>Absent</u>		
Kevin Kieschnick	<u>Absent</u>		
Eugene Bouligny	<u>Present</u>		
Greg Smith	<u>Present</u>		

4. **Call to Order and Determination of a Quorum.** The meeting of the Nueces County Appraisal District Board of Directors will be called to order at 9:02 A.M. and let the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

### 5. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS:

No visitors or comments from the audience.

**6. DISCUSSION AND/OR ACTION:**

- a) Motion was made by Mr. Adler to approve the November 12, 2014 regular board meeting minutes. Mr. Bouligny seconded the motion. Motion passed unanimously.
- b) Tom Wheat, General Counsel, presented the litigation report. He stated that a brief had been filed by San Patricio on the boundary and that a brief will be filed in response. The case is moving forward. Motion was made by Mr. Valls to approve November 2014 Litigation Report. Mr. Adler seconded the motion. Motion passed unanimously.
- c) Sandra Garcia, Manager of Administration, went over disbursements. Motion was made by Mr. Valls to approve the November 2014 disbursements. Mr. Adler seconded the motion. Motion passed unanimously.

*Mr. Guzman arrived at 9:11 a.m.*

**7. DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF THE 2015 HOLIDAY SCHEDULE.**

Motion was made by Mr. Guzman to approve the 2015 Holiday schedule. Mr. Adler seconded the motion. Motion was passed unanimously.

**8. DISCUSSION AND/OR ACTION RELATIVE TO DISPOSAL AND/OR DONATION OF SURPLUS EQUIPMENT.**

Ms. Sandra Garcia, Manager of Administration, advised the board that the surplus printers will be auctioned. The auction will be handled by Public Surplus it's an online auction website. The website will be linked to the District's website so that the public will be aware of the auction. If the equipment does not sell, it will be donated to a nonprofit organization. Motion was made by Mr. Guzman to auction the equipment or donated to nonprofit if not sold. Mr. Valls seconded the motion. Motion passed unanimously.

**9. DISCUSSION AND/OR ACTION ON FISCAL 2014 YEAR-END BUDGET LINE ITEM TRANSFERS AND APPROPRIATING FUNDS FROM THE FUND BALANCE.**

Ms. Sandra Garcia, Manager of Administration request that the board approve line transfers from one item to another to other line items to cover deficit on the line item. Mr. Garcia, Chairman, wants it to go on record that this process has always been done at the end of the year since he has been on the board and Mr. Adler agreed. Motion was made by Mr. Bouligny to approve the line item transfers and appropriating funds from the fund balance. Mr. Smith seconded the motion. Motion passed unanimously.



**10. DISCUSSION AND/OR ACTION REGARDING GASB 54 FUND BALANCE DESIGNATION.**

Ms. Sandra Garcia, Manager of Administration, went over the Government Accounting Standards Board (GASB) fund balance. The fund balance needs to be designated at the end of the year. The classifications of assigning are non-spendable, restricted, committed, assigned and unassigned. Ms. Garcia suggested assigning monies as follows: \$117,452 Start Up Money, \$100,000 Legal 2015, \$150,000 Building Maintenance, and \$612,850 Cash-flow for emergencies. Motion was made by Mr. Guzman to approve GASB fund balance designation. Mr. Valls seconded the motion. Motion was passed unanimously.

**11. DISCUSSION AND/OR ACTION RELATED TO ARB SELECTION OF CHAIRPERSON AND SECRETARY.**

Motion was made by Mr. Adler to approve the existing (ARB) Appraisal Review Board Chairperson Ms. Candy Skelton and Mr. Floyd Anderson as secretary. Mr. Smith seconded the motion. Motion was passed unanimously.

**12. DISCUSSION AND/OR ACTION RELATIVE TO RATIFY ALL BOARD ACTION TAKEN DURING 2014 BOARD MEETINGS.**

Mr. Tom Wheat, General Counsel requested to ratify all board action taken during 2014 board meetings. Motion was made by Mr. Bouligny. Mr. Guzman seconded the motion. Motion passed unanimously.

**13. MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.072:**

*Board members went into executive close session at 9:33 a.m.*

**14. DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION.**

*Board members return into open session at 10:21 a.m.*

*No action taken*

**15. TAXPAYER LIAISON OFFICER'S REPORT.**

Mr. Ken Combs reported that Judge Galvan had appointed the Appraisal Review Board (ARB) members for 2015-2016. Members Floyd Anderson, Betsy Churgai, Candy Skelton, Ceferino Valenzuela and Arrena Sue Williams were reappointed. Mr. Carter Tate is appointed to complete 2015 term. Judge Galvan also appointed six members to serve as auxiliary members of the ARB.



Ms. Candy Skelton, Chairperson for ARB, stated the executive committee Mr. Anderson, Ms. Skelton, Ms. Williams along with Mr. Canales, Cathy Flanagan and Ms. Vera were taken to the third floor for a tour.

**16. CHIEF APPRAISER'S REPORT.**

Mr. Canales reported that the renovation of the third floor for the ARB had started. He stated that the District has a tight budget for next year and that renovations to the 3<sup>rd</sup> floor should be kept at a minimal. He is trying to accommodate the move of the ARB to the third floor as convenient and budget wise as possible. Mr. Canales gave a presentation of the floor plan for the third floor. The clerical staff for ARB and the IT department will also be moved.

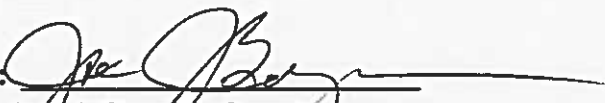
Open enrollment was a success. The vendors that participated were Aflac, Plan Nationwide Administrators, Nationwide, and Entrust.

Mr. Canales also stated that we had a Customer Service Training for all of the employees, which is part of the MAPS review.

**17. SUGGESTION ITEMS FOR NEXT REGULAR MEETING AGENDA.**

**18. ADJOURNMENT.**

Motion was made by Mr. Adler to adjourn. Mr. Guzman seconded the motion. Motion was passed unanimously. Meeting adjourned.

SIGNED:   
Jose J. Guzman, Secretary

