



Nueces County Appraisal District  
201 N. Chaparral, Ste. 206  
Corpus Christi, Texas 78401-2503

**Ramiro "Ronnie" Canales**  
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The Nueces County Appraisal District Board of Directors held a special meeting on Wednesday, September 12, 2012 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

## REGULAR MEETING

### I. Invocation

The invocation was lead by Mr. Ken Combs.

### II. Pledge of Allegiance

The Pledge of Allegiance was lead by Board of Directors

### III. Roll Call of the Board of Directors

#### DIRECTORS:

Richard Pittman, Chairman	<u>Present</u>	Ramiro R. Canales, Chief Appraiser	<u>Present</u>
David Berlanga, Vice-Chairman	<u>Present</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Secretary	<u>Present</u>	Tom Wheat, General Counsel	<u>Present</u>
Jose Guzman	<u>Absent</u>		
Robert Adler	<u>Present</u>		
Jerry Garcia	<u>Absent</u>		
Paul Altheide	<u>Present</u>		
Kevin Kieschnick	<u>Absent</u>		

1. **Call to Order and Determination of a Quorum.** Mr. Richard Pittman, Chairman called the meeting of the Nueces County Appraisal District Board of Directors to order and requested that the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

### 2. SWEARING IN OF ELECTED OFFICER MR. LUIS ELIZONDO.

Mr. Tom Wheat Legal Counsel for Appraisal District swore in Mr. Luis Elizondo as Secretary of the Board of Directors.

3. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS.

None.

4. DISCUSSION AND/OR ACTION:

- a. Approval of the minutes of the August 8, 2012 Regular Meeting:

Mr. Wheat proposed a correction to the August 8, 2012 Regular Meeting minutes; section 4c to make the correction at the end of the paragraph "or change the law" as follows:

*Mr. Tom Wheat gave status on line of credit. The District's depository bank previously approved a line of credit for the District; however, the bank subsequently decided to not allow the credit line because they feel that the District lacks legal authority for such based on the bank's interpretation of the relevant laws. Mr. Wheat advised the board members that the District could ask for help through the local legislators to submit a request to the Texas Attorney General for clarification on the matter or change the law.*

Motion was made by Mr. Altheide to accept the modification and seconded by Mr. Elizondo. Motion passed unanimously.

- b. Approval of the August 2012 Litigation Report:

Mr. Wheat, General Counsel, summarized the August 2012 Litigation report to the Board of Directors. Motion was made by Mr. Altheide to approve the August 2012 litigation report. Mr. Adler seconded the motion. Motion passed unanimously.

**Mr. Berlanga arrived at 9:09**

- c. Approval of the August 2012 disbursements;

Mr. Canales gave review of the District's cash disbursements listing. Motion was made by Mr. Altheide to approve the disbursements for August 2012. Mr. Adler seconded the motion. Motion passed unanimously.

- d. Personnel update

Mrs. Villasanz reported that there was 1 position vacancy, the Manager of Financial Services.



5. **DISCUSSION AND/OR ACTION RELATED TO THE ADOPTION OF THE REAPPRAISAL PLAN FOR 2013-2014**

The draft of the Reappraisal Plan 2013-2014 was presented to the board on September 11, 2012 by the Administration and along with the required public hearing with no comments from the public. Motion was made by Mr. Berlanga to approve the Reappraisal Plan for 2013-2014. Mr. Elizondo seconded the motion. Motion passed unanimously.

6. **DISCUSSION AND/OR ACTION RELATED TO A PRESENTATION FOR INSTALLATION OF EMERGENCY GENERATOR AT NUECES COUNTY APPRAISAL DISTRICT BUILDING**

Mr. Pittman gave a presentation for the installation of emergency generator for the Nueces County Appraisal District's Building. Mr. Pittman presented different possibilities types and installation of generator as an informational item to the board.

7. **MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074**

Motion was made by Mr. Altheide to go into executive session. Mr. Berlanga seconded the motion. Motion passed unanimously. The Board of Directors went into executive session at 9:28 A.M.

8. **DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION**

Board reconvened in open session at 9:49 A.M. No action or vote was taken on any item on executive session.

9. **TAXPAYER LIAISON OFFICER'S REPORT**

Mr. Combs, Taxpayer Liaison reported no items pending; he thanked members for attending the Tax Seminar which was held in San Antonio presented by the Real Estate Center.

Mr. Combs informed the board members he will not be present on the next board meeting held in October Mr. Maupin Appraisal Review Board Chairman will address any ARB issues.

He asked the board members if any applicants would like to apply for the Appraisal Review Board applications need to be submitted by September 30<sup>th</sup>, and applications can be obtained from the web site of the Nueces County Appraisal District.

Mr. Altheide suggested having Appraisal Review Board hearings during evening hours so that some of the Appraisal Review Board members do not have to take off from work.



**10. CHIEF APPRAISER'S REPORT**

Mr. Canales Chief Appraiser reported that the offsite storage for the computer system will be in El Paso which data will be stored for emergency purpose.

Mr. Canales also reported that along with Mr. Cenci they will be attending classes to start certification process for Chief Appraiser. He also reported that other appraisers will be attending to get Level 3 and Level 4 certifications.

Mr. Canales also reported that the 40 parking spaces that are contracted with Education Service Center will possibly be leased out to another tenant after December and therefore the district would need to look elsewhere for parking for the employees.

**11. SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA**

Appraisal Review Board will report about having evening meetings

**12. ADJOURNMENT**

Motion was made by Mr. Altheide to adjourn the meeting. The motion seconded by Mr. Adler. The motion was passed unanimously. The meeting was adjourned at 10:02 A.M.

**SIGNED:** \_\_\_\_\_

Luis Elizondo, Secretary

