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NUECES COUNTY APPRAISAL REVIEW BOARD

AGENDA

NUECES COUNTY APPRAISAL REVIEW BOARD

JANUARY 20, 2017

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NUECES COUNTY
KARA SANDS
COUNTY CLERK
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PUBLIC NOTICE

Notice is hereby given that the Nueces County Appraisal Review Board (NCARB) will convene at 8:15 a.m. on January 26th to consider the following Agenda. All meetings will be held in the 3rd floor NCARB Board Room at the Nueces County Appraisal District building located at 201 N. Chaparral Street, Corpus Christi, Texas.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, or services are requested to contact ARB Operations at (361) 881-9978 x 4172 at least 48 hours in advance so that appropriate arrangements can be made.

Personas incapacitadas que desean asistir a esta junta favor de llamar al ARB Operations no menos de 48 horas de antemano al (361) 881-9978 x 4172 para hacer los arreglos apropiados.

PUBLIC NOTICE is given that the Nueces County Appraisal Review Board may go into a closed meeting (executive session) at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Texas Government Code. In the event the board elects to go into a closed meeting (executive session) regarding any agenda item, the section or sections of the Open Meetings Act authorizing the closed meeting (executive session) will be publicly announced by the presiding officer.

The subjects listed below will be the items upon which formal action may be taken. The subjects need not be taken in the order listed here but may be brought up in any order at the discretion of the board.

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF THE APPRAISAL REVIEW BOARD
4. CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Appraisal Review Board of Nueces County will be called to order and let the record show that a quorum of the Board Members is present; that this meeting has been duly called; and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code §551 and that any conflict of interest affidavits have been received and placed on file as required by law.

5. OATH OF OFFICE FOR ALL NEW 2017 ARB MEMBERS
6. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS
7. INTRODUCTION OF NEW ARB MEMBERS
8. NCARB CHAIR REPORT ON MONTHLY NCAD BOD MEETING
9. DISCUSSION AND/OR ACTION REGARDING W-9'S AND VERIFICATION OF ARB ROSTERS



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10. **DISCUSSION AND/OR ACTION, CONSENT AGENDA**
 - a. Approval of supplemental appraisal records pursuant to §25.23 of the Texas Property Tax Code.
 - b. Order approving NCARB attorney invoice
11. **DISCUSSION AND/OR ACTION REGARDING NCARB ORGANIZATIONAL ISSUES AND/OR POLICIES**
 - a. 2017 ARB Calendar
 - b. 2017 Comptroller Training Schedule
 - c. 2017 NCARB Proposed Member Guide
 - d. 2017 NCARB Hearing Procedures
12. **MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE §551.071** (Consultation with Attorney; Closed Meeting) **AND §551.074** (Personal Matters; Closed Meeting) **AND TEXAS PROPERTY TAX CODE §41.66 (d-1)** (Joint Motion of the property owner and chief appraiser).
13. **DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE OR CLOSED SESSION**
14. **TAXPAYER PROTEST HEARINGS AND CHALLENGES BY TAXING UNITS FILED AND SCHEDULED PURSUANT TO §41 AND §25 OF THE TEXAS PROPERTY CODE**
15. **TAXPAYER PROTEST HEARINGS FOR PROCESSING WRITE-IN AFFIDAVITS**
16. **DISCUSSION AND/OR ACTION REGARDING APPROVAL OF THE ACTIONS OF THE PANELS**
17. **DISCUSSION AND/OR ACTION RELATIVE TO VIEWING OF COMPTROLLER TRAINING VIDEOS**
 - a. Texas Property Tax System Overview (1:02:16 hours)
 - b. How to Present Your Case at an ARB Hearing – A Homeowner’s Guide (24:48 min)
 - c. Property Tax Administration (27:48 min)
 - d. Property Tax Appraisal (27:03)
18. **DISCUSSION AND/OR ACTION RELATIVE TO RATIFYING ALL BOARD ACTION TAKEN DURING 2016 ARB MEETINGS**
19. **DISCUSSION AND/OR ACTION ON ANY OTHER GENERAL ADMINISTRATIVE MATTERS PERTINENT TO THE BOARD RESPONSIBILITIES**
20. **ADJOURNMENT**

A.S. Williams
Chair, Nueces County Appraisal Review Board