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**REGULAR MEETING OF THE BOARD OF DIRECTORS
NUECES COUNTY APPRAISAL DISTRICT**

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NUECES COUNTY
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REGULAR AGENDA

The Board of Directors of the Nueces County Appraisal District will hold a Regular Meeting at **9:00 A.M. on Wednesday, February 8, 2012** in the Board Room, Nueces County Appraisal District Building, 201 N. Chaparral St., Corpus Christi, Texas to consider the following agenda:

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Irene Lugo at (361) 881-9978 at least 48 hours in advance so that appropriate arrangements can be made.

Personas incapacitadas que desean atender esta junta favor de llamar a Irene Lugo a los menos 48 horas de antemano a (361) 881-9978 para hacer los apropiados arreglos.

Persons addressing the Board under the visitor's/audience comments and questions portion of the meeting should limit their comments to a maximum of 3 minutes.

Please be advised the Open Meeting Act prohibits the Appraisal Board of Directors from responding and discussing your comments at length. The law only authorizes them to do the following:

1. Make a statement of factual information
2. Recite an existing policy in response to the inquiry
3. Advise the entity that this subject will be placed on the agenda at a later date
4. Receive Information

No Board members, staff person or members of the audience shall berate, embarrass, accuse or show any personal disrespect for any member of the staff, Board members or public at any Board meeting. This policy is not meant to restrain a citizen's first amendment rights.

PUBLIC NOTICE is given that the District may go into a closed meeting (executive closed session) at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Texas Government Code. In the event the District elects to go into a closed meeting (executive session) regarding any agenda item, the section or sections of the Open Meetings Act authorizing the closed meeting (executive session) will be publicly announced by the presiding officer.

The subjects listed below will be the items upon which formal action may be taken. The subjects do not have to be taken in the order listed here but may be brought up in any order at the discretion of the board.

- I. Invocation.
- II. Pledge of Allegiance.
- III. Roll Call of the Board of Directors.

DIRECTORS:

Richard Pittman, Chairman	_____	Ronnie Canales, Chief Appraiser	_____
David Berlanga, Vice-Chairman	_____	Robert Cenci, Asst. Chief Appraiser	_____
Ed Lopez, Secretary	_____	Tom Wheat, General Counsel	_____
Esther Gonzales	_____		
Robert Adler	_____		
Jerry Garcia	_____		
Paul Altheide	_____		
Kevin Kieschnick	_____		

- 1. **CALL TO ORDER & DETERMINATION OF A QUORUM.** The meeting of the Nueces County Appraisal District will be called to order and let the record show that a quorum of the Board Members is present; that this meeting has been duly called; and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code 551, (Vernon's Supp. 2009) and that any conflict of interest affidavits have been received and placed on file as required by law.
- 2. **VISITORS'/AUDIENCE COMMENTS AND QUESTIONS**
- 3. **DISCUSSION AND/OR ACTION:**
 - a) Approval of the minutes of the **January 11, 2012** Regular Meeting;
 - b) Approval of the **January 2012** litigation report;
 - c) Approval of the **January 2012** disbursements;
 - d) Personnel update
- 4. **UPDATE BY JAVIER HUERTA, CLK ARCHITECT, ON THE PROGRESS OF THE LIFE AND SAFETY MAINTENANCE AND REPAIRS**
- 5. **DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF AN ELECTRICAL CONSULTANT AND AN ELECTRICITY PROVIDER CONTRACT**

6. **PRESENTATION/UPDATE BY SCOTT DEIS, IT MANAGER, ON THE TRUE AUTOMATION APPRAISAL SOFTWARE**
7. **MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074:**

The following items will be deliberated in relation to the above captioned government codes:

Section 551.071: Consultation with Attorney: Closed Meeting

A governmental body may not conduct a Private Consultation with its attorney except:

- 1) When the governmental body seeks the advice of its attorney about:
 - A. Pending or contemplated litigation; or
 - B. A settlement offer; or
- 2) On matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Section 551.074: Personnel Matters; Closed Meeting

- a) This chapter does not require a governmental body to conduct an open meeting:
 1. To deliberate the appointment, employment evaluation, reassignment, duties,
 2. Discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- b) Subsection (a) does not apply if the officer or employee who is subject of the deliberation or hearing requests a public hearing.

Discussion Items:

- Concerning Personal Property Appraiser lay-off/reduction in force

8. **DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION**
9. **TAXPAYER LIAISON OFFICER'S REPORT**

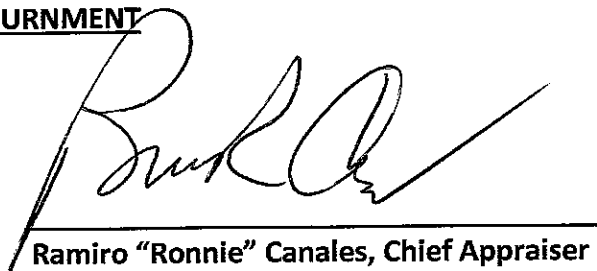
10. CHIEF APPRAISER'S REPORT

- Personnel organizational changes
- Update on Parking
- Update on Methods Assistance Program (MAPS)
- The Texas Attorney General's website for training on Open Records Request and Open Meetings: https://www.oag.state.tx.us/open/og_training.shtml
- Mailing of 2012 Appraisal Notices
- Meeting with Ron Olson, City Manager & Staff

11. SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA

12. ADJOURNMENT

SIGNED:



Ramiro "Ronnie" Canales, Chief Appraiser